

To be Approved October 7, 2013

Minutes of the Title I District Advisory Council K-12  
Meeting on Monday, May 6, 2013

Attendance

Dr. Terry Jaurequi, Director, Special Projects  
Dr. Terry Larsen, Consultant  
Barbara Crespo, Executive Secretary, Special Projects

Baldwin	David Byer
Emery Park	Gary Taylor
Fremont	Cynthia Inouye-Young
Granada	Maria Sison
Monterey Highlands	George Shafer
Repetto	Beatrice Bojorquez
St. Stephen Martyr School	Carlos Manjarrez
Alhambra High	Pu Zhu Chen
	Yolanda Galvan
Century High	Noemi Rattray
Mark Keppel High	Lien Luu, School Community Coordinator
	Anna Wong Lee
	Betty Banh
San Gabriel High	Bikyin Mak, School Community Coordinator

The meeting began at 6:00 p.m. because of the parent dinner which was a Nacho Bar.

Introductions were made and a warm welcome to new representatives from Park School and Garfield School. Dr. Larsen mentioned that he was the former Director of Special Projects and retired almost four years ago. The pledge of alliance to the flag was recited.

Approval of Minutes of the Meeting of March 11, 2013

Chairman Robert Kwan was absent do to an injury he sustained. Dr. Jaurequi requested the council to take a few minutes to review the Minutes of the meeting on March 11, 2013. No changes being noted, Yolanda Galvan, member for Alhambra High School, made a motion to approve the Minutes as read and Carlos Manjarrez, member for St. Stephen Martyr School, seconded the motion. The Minutes were approved unanimously.

Single Plan for Student Achievement: Overview of Requirements

Under Federal and State requirements and Federal Program Monitoring, the District has been involved in the development of the Single Plan for Student Achievement.

<b>2012-2013 AUSD School Plan Evaluation Feedback</b>	
<b>School:</b> _____ <b>Reviewer:</b> _____ <b>Date:</b> _____	
<b>Themes</b>	<b>Notes from the Meeting Overview:</b>
<b><u>Vision and Mission</u></b> <ul style="list-style-type: none"> <li>• District Mission &amp; Goals</li> <li>• Superintendent Goals/Board Goals/Ed Services</li> <li>• Goals/Student Services Goals: 2012-2013</li> <li>• School Vision &amp; Mission</li> </ul>	Dr. Terry Larsen mentioned that every school has a school plan and as well as private schools that receive Title I. District Mission and Goals are aligned with the District's LEA Plan.
<b><u>School and Community Profile with Demographics</u></b> <ul style="list-style-type: none"> <li>• School/Community Description with Staffing</li> <li>• Updated CBEDs including ethnic percentages and FRL %</li> <li>• Reference to overall API and AYP data and progress</li> <li>• Program descriptions</li> <li>• If in PI, identify the year and that School Choice was offered to all; indicate results of offering</li> <li>• Level of parent involvement</li> </ul>	CBEDs includes counts for Free & Reduce Lunch. English Learner, Staff, and meeting objectives
<b><u>Comprehensive Needs Assessment Process</u></b> <ul style="list-style-type: none"> <li>• Timeline for needs assessment completed</li> <li>• Timeline for SPSA revision completed</li> </ul>	
<b><u>Research Foundation</u></b> <ul style="list-style-type: none"> <li>• District research foundation completed</li> <li>• School research foundation completed</li> </ul>	Best Practices help students learn
<b><u>Analysis of Instructional Program Survey</u></b> <ul style="list-style-type: none"> <li>• Rating column completed</li> <li>• Findings and Priorities completed</li> </ul>	Principals and teachers complete curriculum and evaluations
<b><u>ELA/Math/EL Performance Summary, Analysis, Needs</u></b> <ul style="list-style-type: none"> <li>• Recent CST results completed for 3-year display</li> <li>• Findings for API, AYP, District Objectives completed</li> <li>• Causes identified based on Instructional Program Survey</li> <li>• Priorities identified based on group underperformance</li> <li>• High Schools include CAHSEE data (AYP)</li> <li>• High Schools include WASC data and priorities</li> <li>• Insert CST Performance Band Growth from prior year</li> </ul>	
<b><u>Goal 1: Language Arts and Math</u></b> <ul style="list-style-type: none"> <li>• Objectives updated               <ul style="list-style-type: none"> <li>- AYP percentages for 2013:  <i>Elem ELA 89.2%; Math: 89.5% and Safe Harbor</i>  <i>High School ELA: 88.9%; Math: 88.7% and Safe Harbor</i> </li> <li>- Current District Objectives: CST &amp; Criterion Reference</li> </ul> </li> </ul>	At the elementary level, we have hourly teachers paid out of Title I funds to provide supplemental services to low-performing students.

<ul style="list-style-type: none"> <li>• Description of Specific Actions completed             <ul style="list-style-type: none"> <li>- Strategies <u>address identified causes and priorities</u></li> <li>- Persons involved, date, funding, object number, data sources, timeline listed</li> </ul> </li> <li>*Sections 9 &amp; 10 Reading/Math address low performance             <ul style="list-style-type: none"> <li>- Strategies such as Strategic Teams, RTI, PLC, OARS data, reading interventions, etc. identified</li> <li>- Strategies addressing SWD and Hispanics, others identified</li> </ul> </li> <li>• Rtl Intervention Graphics and Pyramids refer to Tier I, II and III where relevant</li> <li>• #8: Site-based monitoring tools listed include Individual Intervention Learning Plan (IILP)</li> <li>• PI Schools include 2-year PI Plan with objectives, strategies, professional development, parent involvement timeline, and budget</li> </ul> <p><b>Goal 1: Other Curricular Areas</b></p> <ul style="list-style-type: none"> <li>• Objectives reflect school needs</li> <li>• Strategies reflect school needs</li> </ul>	
<p><b>Goal 2: English Learners</b></p> <ul style="list-style-type: none"> <li>• Objectives updated for AMO 1 and AMO 2</li> <li>• Redesignation, ELD Progress Profile, CELDT</li> <li>• Description of Specific Actions completed</li> <li>• Strategies <u>address identified causes and priorities</u></li> <li>• Persons involved, date, funding, object number, data sources, timeline listed</li> <li>• Implementation, monitoring and collection of data for ELD Progress Profile clearly addressed</li> </ul>	
<p><b>Goal 3: Professional Development</b></p> <ul style="list-style-type: none"> <li>• Updated NCLB Teacher Requirements (<i>See Chart</i>)</li> <li>• Needs and topics for Professional Development linked to student achievement data</li> </ul>	<p>Professional Development is provided by the District in areas for improvement to overcome a deficit</p>
<p><b>Goal 4: Safe and Drug Free Schools</b></p> <ul style="list-style-type: none"> <li>• District objective, school objective the same</li> <li>• Data should compare either 2006 (or 08) to 2010 with CHKS</li> <li>• From Safe Schools Plan, approval page signed by principal and SSC chair, dated</li> </ul>	<p>Every school has a Safety Plan.</p>
<p><b>Goal 5: High School Graduation Rate (N/A for Elem)</b></p>	

<p><b>Goal 6: Leadership/Governance/ Finance</b></p> <ul style="list-style-type: none"> <li>• Site allocations correct for Title I, EIA-LEP, EIA-SCE, and perhaps Other</li> <li>• Line Item Budget Totals match Con App: Part II (new CARS)</li> <li>• SBCP page signed by SSC Chair and principal; 1<sup>st</sup> line includes latest date of SSC approval</li> <li>• SSC Organization clearly delineated</li> <li>• SSC/ELAC/SAC members clearly indicated and correct             <ul style="list-style-type: none"> <li>- SSC Elementary membership: 5 staff, 5 parents</li> <li>- SSC Secondary membership: 6 staff, 3 parents, 3 students</li> </ul> </li> </ul>	<p>Title I and other categorical funding will remain the same. Title I is supplemental to help students become proficient. Title I started in 1965 as No Child Left Behind Act which is slated to be reauthorized.</p> <p>It's important to have linkage between the School Site Council and the Title I DAC.</p>
<p><b>Centralized Services</b></p> <ul style="list-style-type: none"> <li>• Amounts correct under Allocated Centralized Services</li> <li>• Amounts aligned with description</li> </ul>	
<p><b>Budget</b></p> <ul style="list-style-type: none"> <li>• <u>Line item budget pages Title I, EIA-LEP, EIA-SCE include:</u> <ul style="list-style-type: none"> <li>- Totals match with allocations</li> <li>- Budgets aligned with needs and priorities in SPSA</li> </ul> </li> </ul>	
<p><b>Positions funded by Categorical Programs</b></p> <ul style="list-style-type: none"> <li>• Positions listed with funding and %, hr/wk</li> </ul>	
<p><b>Recommendations &amp; Assurances</b></p> <ul style="list-style-type: none"> <li>• Signed by SSC Chair and Principal; #6</li> </ul>	
<p><b>Schoolwide Program Requirements</b></p> <ul style="list-style-type: none"> <li>• Checklist completed</li> </ul>	<p>All schools are Title I.</p>
<p><b>Program Improvement Requirements (PI schools only)</b></p> <ul style="list-style-type: none"> <li>• Checklist completed</li> </ul>	<p>When Adequate Yearly Progress is not met.</p>
<p><b>School/Parent Involvement</b></p> <ul style="list-style-type: none"> <li>• Parental Involvement Policy: School Year updated</li> <li>• School Parent Compact: School Year updated             <ul style="list-style-type: none"> <li>- Parent Comment Page</li> </ul> </li> </ul>	
<p><b>Program Improvement Schools: Plan Addendum</b></p> <ul style="list-style-type: none"> <li>• PI 2-year Plan with objectives, strategies, professional development, parent involvement, timeline, budget</li> </ul>	<p>The three comprehensive high schools and 5 elementary schools have filed a 2-year PI Plan.</p>
<p><b>Other Concerns/Comments:</b></p>	

New in California “Smarter Balanced Assessment Consortium (SBAC) Training Test

Director Janet Lees discussed the Smarter Balanced Assessment Consortium Training Test. She said the California Standards Testing and the use of the booklets will change approximately two years from now.

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The website to log onto is <http://sbac.portal.airast.org>. This assessment is based on the new teaching methods.

Attached is a resource page from the CDE website on Common Core State Standards.

Also attached is a resource from the 21<sup>st</sup> Century Coalition for California. Based on a national framework outlined by the Partnership for 21<sup>st</sup> Century Skills, a leading advocacy organization focused on infusing 21<sup>st</sup> century skills into education, the 21<sup>st</sup> Century Coalition for California advocates for the integration of the four Cs (critical thinking and problem solving, communication, collaboration and creativity and innovation into all academic core content areas including English-Language Arts, Mathematics, History-Social Science, Science, Visual and Performing Arts and World Languages to prepare all students for college, career and civic engagement in the 21<sup>st</sup> century. Website: [www.p21California.com](http://www.p21California.com)

The District Technology Department will implement gradually newer computer systems.

#### Needs Assessment

A Needs Assessment was given to the council to add topics to be discussed in the 2013-2014 school year. Some of the topics suggested are Common Core, EL Student Support, Parent Involvement Training, Intervention, tutoring and remedial programs, and funding and budgets.

The meeting adjourned at 8:30 p.m.